

THE MUSE BOARD MEETING  
A G E N D A

March 27, 2025 – 4:30 pm – Lake of the Woods Museum Board Room

**PRESENT: Robert Bulman, Lisa Lyle, Cheryl Mosindy, Kirsten Fair, Lindsay Koch, Karen Ingebrigtsen, Charito Gallivan**

**REGRETS: Reid Thompson, Hannah Edie**

- 1 CALL TO ORDER – 16:30  
*Land acknowledgement was read*
- 2 APPROVAL OF AGENDA FOR MEETING  
*Moved by Lindsay Koch, seconded by Kirsten Fair that the agenda for the meeting of March 27, 2025 be approved as presented.*  
*Carried.*
- 3 DECLARATION OF PECUNIARY INTEREST
- 4 KNOWLEDGE OF FRAUD AND LEGAL MATTERS
- 5 APPROVAL OF PREVIOUS MEETING MINUTES  
*Moved by Charito Gallivan, seconded by Cheryl Mosindy that the minutes of the February 27, 2025 meeting be approved as presented.*
- 6 BUSINESS ARISING FROM THE MINUTES
  - 6.1 Art Centre HVAC Maintenance Contract update
    - There was a determination that Gallery patrons should be brought up to speed about the difficulties we have been having with the HVAC system at the Art Centre.
    - There was a discussion about whether we can have a supply of spare parts available. Braden will follow up.
    - There was a discussion on difficulties with local contractors, and the wording of the proposed contract. Braden will continue to follow up with ASHRAE and Canadian Heritage to get the appropriate wording for the maintenance contract with NRG.
  - 6.2 Update on Previous Discussion Surrounding the Potential Labour Action
    - as was mentioned in a prior email, the Muse would not have been affected in the event of a labour disruption. That was clarified in the days leading up to the deadline. Andrew Smith, Manager of Recreation and Culture, will be invited to

the next Board meeting to speak to the nature of the relationship between the City and the Muse

7 FINANCIAL

- 7.1 Operating Budget vs Actuals for Art Centre and Museum for February
- Brief discussion of some of the revenues and expenses at both buildings
  - Noting of some grants that have been received in the last month (YCW - \$18,900 & Ontario Arts Council - \$9,000)
  - Discussion about PD opportunity for Director - It is expensive (in his view), and wants Board approval before any spending.

*Moved by Cheryl Mosindy, seconded by Lisa Lyle to amend the agenda.  
Carried.*

*Moved by Cheryl Mosindy, seconded by Lisa Lyle that Braden Murray is supported by the Board to enrol himself in the Ivey Academy Emerging Leaders Program to be held in Toronto, April 28-30.  
Carried.*

7.2 February 2025 expenses - Museum and Art Centre

*Moved by Charito Gallivan, seconded by Lindsay Koch that the February 2025 expenses for the Lake of the Woods Museum in the amount of \$9151.66 be approved.*

*- Discussion about expense from auto parts store. It was belts for the air exchanger.  
Carried.*

*Moved by Karen Ingebrigtsen, seconded by Cheryl Mosindy that the February 2025 expenses for the Douglas Family Art Centre in the amount of \$16,049.38 be approved.  
Carried.*

8 RECOMMENDATIONS FROM ADVISORY COMMITTEES  
Nil

9 RECOMMENDATIONS TO COUNCIL  
Nil

10 DECISION ITEMS

## 10.1 Advisory Committee Appointments

- There was a reminder to Board members that advisory committee members can only serve for four years, so in January 2027 we will be looking for four new members of the committee.

*Moved by Lindsay Koch, seconded by Charito Gallivan that Tersoo Svende be appointed to the Art Centre Advisory Committee for a second two year term Carried.*

*Moved by Karen Ingebrigtsen, seconded by Kirsten Fair that Robin Harper be appointed to the Art Centre Advisory Committee for a second two year term Carried.*

*Moved by Lindsay Koch, seconded by Karen Ingebrigtsen that Anita Cameron be appointed to the Art Centre Advisory Committee for a second two year term Carried.*

## 11 DISCUSSION ITEMS

Nil

## 12 INFORMATION ITEMS

### 12.1 Directors Report

- There were several items from the Director's Report that were touched on, like: Grants, travelling exhibits, HR updates, possible changes to membership in 2026, and advertising to captive audiences in town (Hockey tournament families, etc).

- The Art Centre's help with decorating Council Chambers was clarified.

### 12.2 Strategic Plan Report Card

- Brief discussion about good attendance during sponsored admission days

- Further discussion about advertising, and the potential of advertising to snowmobilers. Braden to follow up with Sunset Country Trail Riders for next season. Braden also to follow up with Stefan Robinson from the Kenora Hospitality Alliance. There was some discussion of producing a new brochure for the Muse. Part of those conversations will be asking industry partners if producing a brochure would be a fruitful exercise.

### 12.3 Art Centre Advisory Committee Minutes

### 12.4 Kenora Public Art Policy

- Brief update on the city's creation of a Public Art Policy. There will be a survey going out in the next few weeks soliciting feedback on a public art policy. The Board is highly encouraged to provide their feedback. This is not a Muse project, but we are helping, and the more feedback we have from engaged people with an interest in art and public art, the better.
- Braden will send out the survey when it is available.

13 CORRESPONDENCE  
Nil

14 IN CAMERA SESSION  
Nil

15 OTHER BUSINESS  
Nil

16 NEXT BOARD MEETING  
At 4:30 in the Museum Board Room on APRIL 24, 2025

17 ADJOURNMENT  
*Moved by Lisa Lyle, seconded by Charito Gallivan that the meeting be adjourned.*  
*Carried.*